

DAKOTA COUNTY TECHNICAL COLLEGE TRiO/STUDENT SUPPORT SERVICES



Funded by the U.S. Department of Education

TRiO/Student Support Services is a college retention program. TRiO helps income eligible, first generation college students (neither parent has a four-year college degree) and students with disabilities develop the skills and motivation necessary to successfully complete a college education.

TRiO serves 160 college students.

TRiO/Student Support Services Program helps students focus on academic and personal development.

TRiO students are admitted throughout the year.

All persons have equal access to TRiO programs and facilities without regard to race, creed, color, gender, sexual preference, age, national origin, or disability.

STUDENT APPLICATION

CONFIDENTIALITY OF INFORMATION

Financial information and all other personal information you provide is sent to the Department of Education. The information is protected by the Privacy Act. No one may access the information unless they work for the Dakota County Technical College TRiO/SSS Program or if you specifically authorize them to see the information. The information is necessary to determine if you are eligible to participate in the program and helps Department of Education measure your success. The Department of Education has access to this information for funding purposes and to help make TRiO a better program.

SELECTION PROCESS: In competition for the limited number of spaces in the TRiO/Student Support Services Program, priority will be given to:

- Students who are both income eligible and first generation college students;
- Students who have disabilities who require educational accommodations;
- Alumni of other TRiO programs: Upward Bound, Talent Search, Educational Opportunity Center, other Student Support Services;
- Students with educational histories that reflect a need for academic support in order to be successful in college (long break between high school and college, low college math placement, uneven high school record, problems with reading, writing, or study skills, uncertain career and educational goals) and;
- Students MOTIVATED to make full use of TRiO services to become a successful graduate.

TRiO Application check list:

- ___ TRiO/SSS Application
- ___ Obtain a current transcript unless applying during orientation or the first quarter of college
- ___ Bring verification of last years' income (financial aid forms, or own income tax forms and parents' income tax forms if dependent, or AFDC information, etc.)
- ___ If applying under the disability qualification students must open a file with DCTC Disability Services office

Dakota County Technical College TRiO/Student Support Service Program

Mailing and Office Address:

Dakota County Technical College
TRiO/Student Support Services
1300 145th ST E RM 2-141
Rosemount, MN 55068-2999

Phone Numbers:

(651) 423-8420 Front Desk
(651) 423-8463 Joy Kluttz, TRiO Director
(651) 423-8514 Cori Robinson, TRiO/SSS Advisor
(651) 423-8289 Joel Bisser, TRiO/SSS Advisor

Email Address:

joy.kluttz@dctc.edu
cori.robinson@dctc.edu
joel.bisser@dctc.edu

Fax Number:

(651) 423-8775

Please fill out this application completely and carefully. You may use the financial eligibility guide to estimate low income eligibility limits. Please call the TRiO program if you have any questions or need assistance.

APPLICANT INFORMATION

NAME: _____
LAST FIRST MIDDLE INITIAL

Social Security Number or Student ID: _____

Address: _____
(House, Apartment Number, Street, P.O. Box/Rural Route) City State ZIP Code

Gender: Male Female

Date of Birth: _____

Phone Number/s: _____

MetNet E-mail Address: _____

Are you a US Citizen?

Yes No If No, are you a Permanent Resident? Yes No

Are you a Resident of Minnesota?

Yes No If No, what state are you a resident of? _____

Is English your Primary Language?

Yes No What languages can you speak? _____

Do you have a Documented Physical or Learning Disability?

Yes No Do you have a file with DCTC Disability Services? Yes No

Optional: To better serve you, explain disability: _____

Race and Ethnic Background (select any that apply) :

Black or African American - Having origins in any of the tribal affiliations of Africa

Asian - Having origins in any of the original peoples of the Far East, Southeast Asia or the Indian subcontinent

White or Caucasian - A person having origins in any of the peoples of Europe, the Middle East or North Africa

Latino - Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture, regardless of race

American Indian or Alaska Native - Having origins in any of the original peoples of North, Central or South America and who maintains tribal affiliation

Native Hawaiian or Other Pacific Islander - Having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Island

Did you apply for Financial Aid/FAFSA (select any that apply): Yes No

Armed forces veteran

Over 24 years of age

Both parents deceased

Have been provided dependency override by Financial Aid Office

Married

Have dependent children

Ward of the state

Name of Program, Major, or Curriculum you plan to follow: (i.e. Automotive Tech, Nursing, etc.)

What is your current Educational Intent at DCTC?

Earn a Certificate Earn an A.A.S. or A.S. Degree Complete courses and transfer
 Earn a Diploma Complete courses but not a Degree Earn an A.A.S. or A.S. Degree and transfer

When did / will you begin taking courses at DCTC? (Indicate the year)

Fall _____ Spring _____ Summer _____

What credit load are you enrolled / plan to carry?

Full-time (12+ credits) 3/4 time (9-11 credits) 1/2 time (6-8 credits) Less than 1/2 time (5 or less credits)

What is the Highest Level of Education for your parent(s) / legal guardian(s) who raised you?

Mother:

Bachelor (4-Year) Degree or Higher
 2-year College Degree/Diploma
 High School Diploma/GED
 No High School Diploma
 Not sure *or* Education not from USA

Father:

Bachelor (4-Year) Degree or Higher
 2-year College Degree/Diploma
 High School Diploma/GED
 No High School Diploma
 Not sure *or* Education not from USA

Do you have a High School Diploma or GED? Yes No Year of Graduation/GED Completion: _____

High School Attended/GED Completion	City/State	Country
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Are you a *Transition Plus Student*? (if applicable) Yes No

Do you have a Bachelor (4-year) Degree? Yes No

List any other Post Secondary Institutions attended:

College/University/Institute	City/State	Country	Year attended
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College/University/Institute	City/State	Country	Year attended
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The above information is true to the best of my knowledge. I authorize TRiO Student Support Services to obtain transcripts from admissions, financial information from Financial Aid and relevant information from Disability Services, as well as discuss my academic progress with my instructor(s). I consent to the use of this information for data collection and research.

STUDENT SIGNATURE

DATE

TRiO DIRECTOR SIGNATURE

DATE

TRiO/STUDENT SUPPORT SERVICES
VERIFICATION FORM FOR FINANCIAL INFORMATION

According to federal policy, TRiO/SSS must have on file and report student eligibility information to the U.S. Department of Education and implement the grant regulations that state 2/3 of the students served must meet federal income guidelines. In addition, this allows Dakota County Technical College the ability to demonstrate the need of the program when requesting renewed funding. TRiO/SSS assures that all family and student information is kept confidential and will not be released without permission.

If you did not file federal taxes please see the following page (6).

I verify that: (print student's name) _____

student individual or family 2007 Taxable Income is \$ _____ (Line 6-1040 EZ/Line 27-1040A/Line 43-1040)

with the following number of Exemptions, _____ (Line 6d-1040 & 1040A/ "1" or "2" 1040 EZ)

I verify that the financial information reported above is true and accurate according to my filed 2007 federal income taxes.

Signature of Student or Parent/Legal Guardian*

Date

*Parent signature is needed if the student can still be claimed as a dependent according to Federal Financial Aid rules:

- Note a student is considered dependent according to federal financial aid rules if they,
- Are not 24 years old or older by December 31 of the award year
- Are not married
- Do not have legal dependent(s), other then their spouse,
- Are not a veteran of the Armed Forces of the United States
- Are not an orphan or ward of the State of Minnesota or a ward of his/her residential State
- Have not received a dependency override through the DCTC financial aid office.

FOR OFFICE USE ONLY:								
Federal TRiO Programs 2008 Annual Low Income Levels								
Source: Federal Registrar, Vol. 73, No. 15, January 24, 2008, pp. 3,971-3,972								
Eligibility:	LI/FG, LIO, D, D/LI, D/FG, FGO							
Number of exemptions:	1	2	3	4	5	6	7	8
Appropriate Income Level: (For each additional exemption add \$5,220)	\$15,600	\$21,000	\$26,400	\$31,800	\$37,200	\$42,600	\$48,000	\$53,400

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Fill out this page only if you *did not* file federal taxes. Submit the following documentation required for the TRiO application. There are a number of acceptable ways in which you can document your income:

- 1) If you applied for student Financial Aid submit both:
 - A. a signed copy of your FAFSA Student Aid Report (SAR) &
 - B. a copy of your DCTC Financial Aid Award Letter.
- 2) If you receive public assistance or unemployment, attach the following:
 - A. a signed statement from your worker,
 - B. a photo copy of your TANF or Minnesota MFIP-S check or GA check, &
 - C. a copy of your current ID card.

_____ **Check here if you did not or will not file federal taxes for 2007**

Student Signature

Date

_____ **Check here if your parent(s)/legal guardian(s) did not or will not file federal income taxes for 2007**

Student Signature

Date

Does your family live in federally funded low-income housing? ___ Yes ___ No

Are any of your family members on state or federal assistance? ___ Yes ___ No

Do you receive social security benefits? ___ Yes ___ No

If your income was not large enough to require that you file an income tax return, please indicate the approximate amount of family income \$ _____ **per month** and the number of **family members supported by this income** _____.

If you wish to submit the current year (2008) federal taxable income answer the following question.

Eligibility for TRiO/SSS is usually based on your taxable income from last year, however in special cases it can be based on this years income. Has your family financial situation changed recently for the worse because of death, separation, divorce or loss of a job or benefits?

Please explain:
